



2007-2008 TENNESSEE THREE-STAR MATCHING GRANT SCHEDULE

***Mail application and all supporting documents to:
Three-Star Grant Program, Atten. Leslie-Joi Davis
Tennessee Tower, 10th Floor
312 8th Avenue, North
Nashville TN 37243
(615) 741-2373***

1) GRANT APPLICATION DUE DATES:

Priority grant due no later than: December 15, 2007

Innovation grant due no later than: December 15, 2007

The following must be included with all grant applications:

- ✓ Completed W-9 (included in grant packet)
- ✓ Completed ACH form (included in grant packet)
- ✓ Make sure you have already registered on the State Service Provider Registry (instructions included in grant packet)
- ✓ Completed Grant Budget form including appropriate match (included in grant packet)

2) GRANT CONTRACT DUE DATES:

Priority Grant (\$2500) contracts due no later than January 21, 2008

Innovation Grant (\$15,000) contracts due no later than February 21, 2008

- ✓ Once application is received and approved, a grant contract will be issued by ECD and mailed to you for signature and grant budget review
- ✓ Please review the grant contract and the grant budget, sign and return by due date. No contracts will be accepted after 4:30pm on contract due date
- ✓ Include signed contract

Failure to meet contract due date will result in ineligibility for Three-Star Matching Grant monies.

3) DATES FOR ALLOWABLE GRANT EXPENDITURES:

- ✓ ***Priority Grant expenditures must be made between February 1, 2008 and June 30, 2008.***
- ✓ ***Innovation Grant expenditures must be made between March 1, 2008 and December 31, 2008.***

4) COMPLETED PROJECT REPORTS DUE DATE:

- ✓ Three-Star Priority Grant (\$2500) = July 31, 2008
- ✓ Three-Star Innovation Grant (\$15,000) = January 31, 2009